

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE [MPAC] DRAFT OVERSIGHT REPORT ON THE ANNUAL REPORT OF AMATHOLE DISTRICT MUNICIPALITY AND AMATHOLE ECONOMIC DEVELOPMENT AGENCY (T/A ASPIRE) FOR THE YEAR 2023/2024.

[File No: 3/3/1/4]

[Author: MPAC Chairperson/NS/bjm]

[MPAC: 29 November 2024]

[MPAC: 19 February 2024]

[Council:]

1. PURPOSE

- (a) For Council to adopt the Annual Report of Amathole District Municipality for the year 2023/2024.
- (b) For Council to adopt the Annual Report of Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year
- (c) For Council to adopt the Consolidated Annual Financial Statements of Amathole District Municipality and Amathole Economic Development Agency for the 2023/2024 financial year.
- (d) For Council to adopt the Oversight Report on the Draft Annual Report and Consolidated Annual Financial Statements of Amathole District Municipality (ADM) and Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year.

2. BACKGROUND

Good governance and effective financial management are essential pillars for a sustainable future in the district. The fundamental principles of good governance—participation, accountability, and responsiveness—are reflected in this vision. According to the King III report, good governance is defined as follows:

“Good corporate governance is essentially about effective, responsible leadership. Responsible leadership is characterised by the ethical values of responsibility, accountability, fairness and transparency. “

The Constitution of the Republic of South Africa Chapter 7, section 152.1. a) states that:

The objects of local government are-

- (a) to provide democratic and **accountable** government for local communities; (emphasis).*
- (b) to ensure provision of services to communities in a sustainable manner*

Accountable governance serves as a crucial foundation for the sustainable delivery of services to communities. Effective management of the limited resources available to municipalities is vital for ensuring the ongoing provision of essential services.

The Internal Audit Framework, released by National Treasury defines governance thus;

“Governance entails how an organisation is managed, which includes culture, policies and strategies and the way it deals with stakeholders.”

The presentation of the annual report reinforces a culture of accountability essential for the long-term sustainability of the district. This process represents a significant step toward the realization of Vision 2030.

3. DISCUSSIONS

Local government legislation necessitates that municipalities compile annual reports concerning service delivery and financial performance. This requirement is established in section 46 of the Municipal Systems Act, 2000 (Act 32 of 2000, as amended) and section 121 of the Municipal Finance Management Act, 2003 (Act 56 of 2003).

Furthermore, the National Treasury (NT) has issued Circular 11 of the MFMA, which offers guidance for municipalities to ensure compliance with the aforementioned legislation. In accordance with this Circular, a municipal annual report must encompass the following essential elements:

1. *Annual performance report*, comparing the year’s performance with the performance objectives established in the IDP, Budget and SDBIPs;
2. *Annual financial statements (AFS), Auditor-General’s (AG) audit report on the AFS and management’s responses* to address the AG’s audit findings;
3. Other *disclosures* as required by the MFMA in Sections 121, 123, 124 and 125 (e.g. Councillors and top management compensation, grants, bank accounts, investment information, etc.).

Circular 63 of the Municipal Finance Management Act, 2003, mandates that the Draft Annual Report be completed and submitted to the Auditor General by August 31. Furthermore, the Circular establishes that oversight of the Municipality's unaudited performance report shall commence and continue concurrently with the audit process. The Municipal Public Accounts Committee is tasked with the oversight of the unaudited performance report and the subsequent presentation of the Audited Financial Statements. Upon

completion of this process, an Oversight Report must be submitted to the Council within 60 days following the presentation of the Auditor General's report to the Council.

Section 129 (1) of the Municipal Finance Management Act, 2003 and National Treasury's (NT) Circular 32 directs and guides the oversight process and the preparation of the oversight report.

The Municipal Public Accounts Committees are successors in title to the Oversight Committees whose mandate entails, inter alia to:

- (a) Lead the process of review of the Annual Report for Council, through a detailed analysis and engagement with stakeholders.
- (b) Engage the Executive and the Administration on issues raised by the Auditor General to get assurance that such issues are attended to.
- (c) Prepare the oversight report and to provide Councillors with a more detailed and comprehensive analysis of the Annual Report than what they would have reached individually and or during the sitting of Council.

The primary objective of establishing the Committee is to assist the Council in enhancing its oversight of municipal operations. This initiative aims to improve the quality of the Annual Report, enabling it to function as an effective performance monitoring tool for both the Council and the citizens.

According to the National Treasury guidelines concerning Councillors, particularly in part eleven, the oversight function of a municipality encompasses more than the mere examination of financial statements. It also necessitates the monitoring of service delivery and the evaluation of the municipality's overall performance. Consequently, oversight must assess the effectiveness, efficiency, service quality, and productivity of municipal operations. This analysis includes reporting on the Service Delivery and Budget Implementation Plan (SDBIP) to ascertain whether the stipulated service delivery targets have been achieved. It is imperative to evaluate whether the services rendered to citizens meet their expectations and whether the quality of these services is commensurate with the resources utilized.

The ADM Council acknowledged that conducting a review of the Annual Report may not be effective if undertaken by the entire Council. Consequently, on August 23, 2016, the Council established a multi-party Municipal Public Accounts Committee in accordance with the guidelines issued by the Department of Cooperative Governance and the National Treasury. The Terms of Reference for this Committee are provided as **Annexure 1B** of this report.

The Municipal Public Accounts Committee is tasked with receiving and scrutinizing the Annual Report to ascertain whether the Municipality has fulfilled its commitments to the electorate in terms of service

delivery. Furthermore, the Committee will evaluate whether the resources utilized in the provision of these services were employed effectively and efficiently.

The Executive Mayor formally presented the Draft Annual Report and the Annual Financial Statements for the Amathole District Municipality and the Amathole Economic Development Agency, trading as ASPIRE, during a Special Council Meeting convened on 29 August 2024. This presentation was conducted in accordance with sections 127(1) and (2) of the Municipal Finance Management Act (Act 56 of 2003).

The Council received the reports and subsequently referred them to the Municipal Public Accounts Committee for consideration in accordance with Section 129 of the Municipal Finance Management Act (MFMA), the Committee's Terms of Reference, and the oversight program for the Annual Report, as adopted by the Council.

Following the receipt of the Annual Reports from ADM and ASPIRE, along with the consolidated Annual Financial Statements, the Municipal Public Accounts Committee convened to evaluate these reports as mandated by the 2003 Act. The Committee developed an action plan in collaboration with the Executive to facilitate the progression of the Draft Annual Report through Public Hearings.

Public participation activities regarding the Annual Report were organized in the form of roadshows, thereby providing communities the opportunity to assess the Municipality's performance, in accordance with Section 16(1)(a)(iii) of the Municipal Systems Act (Act 32 of 2000, as amended). The feedback and contributions from the communities have been incorporated into the Oversight Report.

The Committee also intends to convene a meeting with senior management to address the issues raised by the Auditor General, with the objective of obtaining clarification on the underlying causes and ensuring that these matters receive the necessary attention from Management.

4. IMPLICATIONS

4.1 FINANCIAL

Financial implications relate to the acquiring of radio slots.

4.2 HUMAN RESOURCES

There are no human resource implications.

4.3 LEGAL

According to section 151(2) of the Constitution of the Republic of South Africa, 1996 (as amended) the legislative and executive authority of a municipality is vested in its municipal Council.

Section 79(1)(a) of the Municipal Structures Act (Act 117 of 1998 as amended) provides for the Council to establish one or more committees necessary for the effective and efficient performance of any of its function or exercise of any of its powers.

Section 46(1)(a) of the Municipal Systems Act (Act 32 of 2000 as amended) states that a municipality must prepare for each financial year an annual report reflecting the performance of the municipality and each external service provider during that year.

Section 129(1) of the Local Government: Municipal Finance Management Act (Act 56 of 2003) states that:

“ The Council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality’s sole or shared control and by no later than two months from the date on which the annual report was tabled in the Council in terms of 32 section 127, adopt an oversight report containing the Council’s comments on the annual report, which must include a statement whether the Council-

- (a) has approved the annual report with or **with/without** reservations.
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.”

According to Circular 32 of the Municipal Finance Management Act (MFMA) of 2003, municipalities are mandated to conduct a review of their Annual Reports and to formulate an oversight report for subsequent adoption.

Furthermore, Circular 63 of the MFMA specifies that the draft Annual Report must be presented to the Council by no later than August 31st. Public hearings concerning the Annual Report are to be held prior to the presentation of the Audited Financial Statements by the Auditor-General. Additionally, the oversight report is required to be adopted before December 31st.

The Terms of Reference of the Municipal Public Accounts Committee provide for the Committee to oversee the Annual Report of the Institution and develop an Oversight Report.

5. CONSULTATIONS

ADM Communities

6. ANNEXURES

Annexure “A” Oversight Report on the Draft Annual Report of Amathole District Municipality and Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year.

Annexure “1A” Program for the 2023/2024 Annual Report Roadshows/Public Hearings

Annexure “1B” Municipal Public Accounts Committee Terms of Reference

Annexure “2A” Comments of the Communities on 2023/2024 on the ADM Annual Report

7. RECOMMENDATIONS

- a) That Council adopts the Annual report of Amathole District Municipality for the year 2023/2024 **with/without** reservations.
- b) That Council adopts the Annual Report of Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year **with/without** reservations.
- c) That Council adopts the Consolidated Annual Financial Statements of Amathole District Municipality and Amathole Economic Development Agency for the 2023/2024 financial year **with/without** reservations.
- d) That Council adopts the Oversight Report on the Draft Annual Report and Consolidated Annual Financial Statements of Amathole District Municipality (ADM) and Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year.



AMATHOLE

DISTRICT MUNICIPALITY

OVERSIGHT REPORT ON THE ANNUAL REPORT OF AMATHOLE DISTRICT MUNICIPALITY AND AMATHOLE
ECONOMIC DEVELOPMENT AGENCY (ASPIRE) FOR THE 2023/2024 FINANCIAL YEAR.

OVERSIGHT REPORT FOR AMATHOLE DISTRICT MUNICIPALITY (ADM) AND AMATHOLE ECONOMIC DEVELOPMENT AGENCY (ASPIRE) FOR THE 2023/2024 FINANCIAL YEAR.

STRUCTURE OF THE REPORT

1. INTRODUCTION
2. SUMMARY OF THE RESOLUTIONS OF COUNCIL
3. PROCESS FOLLOWED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE IN CARRYING OUT ITS WORK.
4. SUMMARY OF CONCLUSIONS OF COUNCIL EXPRESSED ON THE ANNUAL REPORT AND THE ANNUAL FINANCIAL STATEMENTS OF THE ADM
5. SUMMARY OF CONCLUSIONS OF THE COUNCIL ON THE CONSOLIDATED FINANCIAL STATEMENTS.
6. ANNEXURES
 - (a) QUESTIONS RAISED AND ANSWERS GIVEN TO COMMUNITIES DURING THE PUBLIC PARTICIPATION ENGAGEMENTS

INTRODUCTION

Section 151(2) of the Constitution of the Republic of South Africa, 1996 (as amended) confers both legislative and executive authority upon the Council of the municipality. This allocation of authority implies that the Council is tasked with the oversight of the Executive's activities as well as the Administration of the municipality. The Council's oversight function is designed to establish checks and balances in the governance of the municipality and to ensure the effective delivery of services to the community.

Furthermore, Section 152(a) of the Constitution of the Republic of South Africa, 1996 (as amended) articulates that the objective of local government is: *“To provide Democratic and Accountable Local Government for communities”*.

In accordance with this provision, it is incumbent upon all political and administrative office bearers to promote a culture of accountability throughout the entire institution and any municipal entity for which the municipality bears sole or shared responsibility or ownership. Furthermore, they must endeavour to implement the provisions of the Constitution effectively.

The submission of the Annual Report and the Annual Financial Statements to the Council represents a significant step toward achieving a fully accountable governance framework. This process empowers the Council to fulfil its leadership responsibilities in ensuring effective local government accountability. In this regard, the Council must engage meaningfully with the Oversight Report on the annual financial statements and the Annual Report by ensuring the following:

1. The Executive and the Administration adhere to the requirements set forth in the Municipal Finance Management Act of 2003 and other pertinent legislation concerning reporting obligations.
2. The Annual Report accurately reflects the Municipality's fulfilment of its goals and strategies, particularly in delivering services to the community, as delineated in the Integrated Development Plan.
3. The Municipality aligns its initiatives with national and provincial government standards, responding appropriately to the development objectives specified by those levels of government.
4. The needs and interests of the community are addressed to the fullest extent, provided that the Municipality possesses the necessary capacity and resources.

5. The Municipality implements the Integrated Development Plan as mandated by Section 36 of the Municipal Systems Act (Act 32 of 2000, as amended) and adheres to the Standing Rules (2016).
6. The resources of the Institution are applied in an efficient and economical manner to ensure the effective delivery of services to the community.

The Council of the Amathole District Municipality has resolved to establish a Municipal Public Accounts Committee to enhance its oversight capabilities, in accordance with the provisions outlined in the Act. This committee will undertake oversight functions on behalf of the Council and will be required to report its progress in alignment with Section 79 of the Municipal Structures Act (Act 117 of 1998, as amended). The Terms of Reference for the Municipal Public Accounts Committee encompass the evaluation of the Annual Report, as well as the preparation and presentation of an oversight report to the Council for its formal adoption.

SUMMARY OF THE RESOLUTION OF THE COUNCIL ON THE ANNUAL REPORT

The Executive Mayor of the Amathole District Municipality, the Honourable Councillor Anele Ntsangana, presented the Draft Annual Report and the Consolidated Annual Financial Statements for the District Municipality as item 5.1.2.2 during the Special Council meeting convened on **29 August 2024**. This presentation was in accordance with Section 127 of the Municipal Finance Management Act (Act 56 of 2003).

RESOLVED

- (a) That the Amathole District Municipality's Draft 2023/2024 Unaudited Annual Report; together with ASPIRE's 2023/2024 Unaudited Annual Report be considered; and
- (b) That the Annual Report be referred to the Municipal Public Accounts Committee to deal with it in terms the committees Terms of Reference adopted by Council.

PROCESS FOLLOWED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE IN DOING ITS WORK.

In accordance with Circular 32 of the Municipal Finance Management Act, 2003 (Act 56 of 2003), the Municipal Public Accounts Committee is mandated to organize its activities in a manner that ensures thoroughness and effectiveness in fulfilling its responsibilities.

To this end, the Committee has developed a Program of Action to oversee the Annual Report. The Program of Action, detailed in Annexure 1A of this report, includes the following key components:

1. Dissemination of the Annual Report to the community, providing citizens with an opportunity to express their views and raise concerns regarding the Municipality's performance in service delivery.
2. Conducting interactive sessions and interviews with the Executive, the Administration, and the entity (ASPIRE) to ascertain that matters identified by the Auditor General in the Annual Report and Annual Financial Statements are receiving appropriate attention from the Municipality and the Entity.

The Annual Report was publicized in local newspapers and made available in libraries across the six local municipalities within the jurisdiction of the ADM. This initiative aimed to encourage community members and organizations to submit comments regarding the report. As of the time of writing this report, no feedback has been **received** from the public through this channel.

PUBLIC PARTICIPATION ON THE ANNUAL REPORT

Public hearings on the Annual Report represent a vital opportunity for communities to assess and provide feedback on the Municipality's performance. In this context, the Municipality adheres to the stipulations set forth in section 16(1) (iii) of the Local Government Municipal Systems Act, 2000, as amended. However, the successful and effective participation of citizens in these processes is contingent upon the establishment of an enabling environment for meaningful engagement. Consequently, the support and collaboration of Local Municipalities are essential to empower communities in evaluating the effectiveness of local government, whether at the district or local level.

The Committee values the initiative of conducting public hearings on the Annual Report in conjunction with local municipalities. This collaborative approach facilitates community interaction with both tiers of local government concurrently, thereby enhancing community oversight.

During the public hearings, the Executive Mayor and members of the Mayoral Committee addressed community members, while the Municipal Public Accounts Committee, chaired the sessions to facilitate discussions and document feedback for inclusion in the MPAC Oversight Report. It is noteworthy that the public hearings encompassed all local municipalities within the district.

The Committee noted a level of moderate satisfaction expressed by the communities during the hearings, as they acknowledged the existence and impact of projects implemented by ADM in their regions.

Nevertheless, certain recurring issues emerged during the public hearings that had also been raised in the previous year, indicating that the institution may have struggled to resolve them, or that resolution is taking an extended duration.

One significant recurring concern pertains to the lack of access to water; particular areas within the district have experienced water shortages for periods exceeding four years. Even with the implementation of water carting interventions, these locations continue to lack an adequate supply of suitable water for human consumption.

The communities' comments are documented in detail in **Annexure 2A** of this report.

INTERACTION WITH THE EXECUTIVE AND THE ADMINISTRATION

The oversight process regarding the Annual Report and the Annual Financial Statements necessitates that the Committee arranges meetings with the Executive to discuss the findings presented by the Auditor General. This consultation may only occur after the Office of the Auditor General has officially submitted its report to the Council, at which point the report is referred to the Municipal Public Accounts Committee.

CONSIDERATION OF THE AUDITOR-GENERAL'S REPORT ON THE FINANCIAL STATEMENTS AND OTHER LEGAL AND REGULATORY REQUIREMENTS OF AMATHOLE DISTRICT MUNICIPALITY

The oversight process pertaining to the Annual Report and the Annual Financial Statements requires the Committee to schedule meetings with the Executive to deliberate on the findings presented by the Auditor General. This consultation may only take place after the Office of the Auditor General has formally submitted its report to the Council, at which juncture the report is then referred to the Municipal Public Accounts Committee.

SUMMARY OF CONCLUSIONS OF COUNCIL WITH/WITHOUT RESERVATIONS EXPRESSED ON THE ANNUAL REPORT AND THE ANNUAL FINANCIAL STATEMENTS OF THE ADM

The Municipal Public Accounts Committee has conducted a review of the Annual Report and engaged with community stakeholders throughout this process. Following discussions with the Executive and the Administration, the committee will be positioned to provide a recommendation regarding the adoption of the Annual Report of the Amathole District Municipality **without** reservations.

SUMMARY OF CONCLUSIONS OF THE COUNCIL ON THE ANNUAL REPORT OF AMATHOLE ECONOMIC DEVELOPMENT AGENCY (ASPIRE).

The Municipal Public Accounts Committee has conducted a review of the Annual Report and Annual Financial Statements for the Amathole Economic Development Agency (ASPIRE). Following a meeting with the Executive and Administrative teams, as well as a thorough consideration of the Auditor General's Report, the committee will be positioned to make a recommendation regarding the adoption of the Annual Report and Annual Financial Statements for the Amathole Economic Development Agency (ASPIRE) **without** reservations.

RECOMMENDATION

- (a) That Council adopts the Annual report of Amathole District Municipality (ADM) for the 2023/2024 financial year **without** reservations.
- (b) That Council adopts the Annual Report of Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year **without** reservations.
- (c) That Council adopts the Consolidated Annual Financial Statements of Amathole District Municipality (ADM) and Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year **without** reservations.
- (d) That Council adopts the Oversight Report on the Annual Report and Consolidated Annual Financial Statements of Amathole District Municipality (ADM) and Amathole Economic Development Agency (ASPIRE) for the 2023/2024 financial year.

PROGRAM FOR THE 2023/2024 ANNUAL REPORT ROADSHOWS/PUBLIC HEARINGS

DATE	LOCAL MUNICIPALITY	AREAS COVERED	TIME
10/09/2024	AMAHLATHI (MLUNGISI COMMUNITY HALL)	All wards within the Amahlathi Local Municipality	11H00
17/09/2024	MNQUMA (CENTANE SPORTS COMPLEX)	All wards within the Mnquma Local Municipality	11H00
26/09/2024	NGQUSHWA (KALANA TOWN HALL)	All wards within the Ngqushwa Local Municipality	11H00
10/10/2024	GREAT KEI (MZWINI COMMUNITY HALL)	All wards within the Great Kei Local Municipality	11H00
11/10/2024	MBHASHE (XHORAH TRC HALL)	All wards within the Mbhashe Local Municipality	11H00
15/10/2024 <i>(initial date of 20/09/2024 postponed)</i>	RAYMOND MHLABA (BEDFORD COMMUNITY HALL)	All wards within the Raymond Mhlaba Local Municipality	11H00



**AMATHOLE DISTRICT MUNICIPALITY
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

TERMS OF REFERENCE

TERMS OF REFERENCE FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

1. INTRODUCTION

- 1.1 Oversight is a concept that refers primarily to the crucial role of the Legislature (Council) in reviewing and monitoring the actions of the Executive.
- 1.2 Section 79 of the Municipal Structures Act, Act 117 of 1998 (Structures Act) allows a municipal council to establish a committee necessary for the effective and efficient performance of any of council's functions or the exercise of any of its powers.
- 1.3 In order for Council to effectively and efficiently perform its oversight role, including its financial oversight obligations set out in Section 129 of the Municipal Finance Management Act 56 of 2003 (MFMA), Council has established the Municipal Public Accounts Committee (MPAC) in terms of Section 79 of the Structures Act.
- 1.4 In determining the Terms of Reference for Municipal Public Accounts Committee, as set out in this document, Council has considered the guidelines listed hereunder, taking into consideration the particular circumstances of the ADM:
 - 1.4.1 The MFMA Circular 32 of 15 March 2006 (which provides for guidance on the oversight process that councils must follow when considering the annual report and producing an Oversight Report);
 - 1.4.2 The National Treasury and the Department of Cooperative Governance jointly issued guidelines for the establishment of MPACs of 17 August 2011; and
 - 1.4.3 The guidelines issued by SALGA in March 2012 for the establishment, appointment and general functioning of MPACs.

2. PURPOSE

The purpose of the MPAC is:

- 2.1 to perform an oversight function on behalf of council, including, but not limited to, overseeing expenditure of public funds and the utilisation of Council resources;
- 2.2 to assist Council in holding the Executive and Administrative arms of the municipality, through the Executive Mayor and the Municipal Manager respectively, accountable to ensure good governance, and to promote transparency.

3. DUTIES OF THE MPAC

MPAC has the following duties:

- 3.1 To consider and evaluate the content of the following reports submitted to Council by the Executive Mayor and to make recommendations to Council in respect of such reports:
 - 3.1.1 Quarterly Supply Chain Management Reports;
 - 3.1.2 Quarterly Performance Reports;
 - 3.1.3 Quarterly report of the on the implementation of the Service Delivery and Budget Implementation Plan (SDBIP) to assess the effectiveness, efficiency and quality of services rendered and/or goods purchased; and to ascertain whether specific promised service delivery targets have been met.
 - 3.1.4. Section 71 and section 72 reports
- 3.2 To consider and evaluate the content of the annual report, and draft an oversight report in accordance with Section 129(1) of the MFMA, within two months of the annual report being tabled in Council. The oversight report must include a statement recommending that Council:
 - (i) approve the annual report with or **with/without** reservations;
 - (ii) reject the annual report;
 - (iii) refer the report back for revision of those components that can be revised;
- 3.3 Examine the financial statements and audit report of the Municipality and Municipal entity, and in so doing, consider improvements made from the previous financial statement and audit reports; and to evaluate the extent to which the Audit Committee's and the A-G's recommendations in respect of the previous statements and audit reports, have been implemented;
- 3.4 To consider and evaluate the content of any other report referred to it by Council;
- 3.5 By way of a resolution of Council, to investigate the recoverability of unauthorised, irregular or fruitless and wasteful expenditure in terms of Section 32(2)(a) and (b) of the MFMA;
- 3.6 By way of a resolution of Council, to investigate any other matter that Council may refer to it for investigation.

- 3.7 To make recommendations to Council regarding:
 - (i) any aspect relevant to the oversight of the Executive and Administration;
 - (ii) good governance, transparency and accountability within the Municipality;
 - (iii) the use/abuse of municipal resources.
- 3.8 To provide an annual report to Council on the activities of MPAC for the year in accordance with paragraph 8.2.
- 3.9 To conduct Follow-Up reviews as provided for under paragraph 9 below.
- 2.10 To perform any other functions assigned to it through a resolution of Council within its area of responsibility.

4. METHOD OF WORK

- 4.1 The Committee shall be entitled to access of all municipal documents relevant to any of its duties as set out in paragraph 2 above.
- 4.2 In accessing documents referred to in sub-paragraph 3.1 above, it must request access to the documentation in question in writing from to the Executive Mayor on behalf of the Executive and/or the Municipal Manager, on behalf of the Administration.
- 4.3 Such written request contemplated under paragraph 3.2 must:
 - (i) Describe or identify the document(s) required;
 - (ii) Indicate under which specific duty of MPAC, as contained in paragraph 2, are the document(s) required in order for MPAC to execute its duty; and
 - (iii) Give the date when the documents must be delivered to the Committee (provided that a reasonable amount of time be given for this purpose).
- 4.4 The Committee shall be entitled to request information from the Executive Mayor on behalf of the Executive, and/or the Municipal Manager, on behalf of the Administration, subject to the following:
 - 4.4.1 A written request for information must be addressed to the Executive Mayor and/or the Municipal Manager.
 - 4.4.1 The written request must:

- (i) Clearly indicate the nature of information being sought (preferably by way of specific questions that are required to be answered);
 - (ii) indicate under which specific duty of MPAC, as contained in paragraph 2, is the information required in order for MPAC to execute its duty; and
 - (iii) Give the date when the information must be supplied to the Committee (provided that a reasonable amount of time be given for this purpose).
- 4.5 The Committee shall be entitled to request that the Executive Mayor, on behalf of the Executive, and/or the Municipal Manager, on behalf of the Administration, to appear in person at a Hearing to answer questions of the Committee, subject to the following:
- 4.5.1 A written request to appear before the Committee must be addressed to the Executive Mayor and/or the Municipal Manager.
 - 4.5.2 The written request must:
 - (i) indicate the issues or areas of concern which the Committee wishes to question the Executive Mayor and/or the Municipal Manager;
 - (ii) indicate under which specific duty of MPAC, as contained in paragraph 2, is the information required in order for MPAC to execute its duty; and
 - (iii) give the date of the Hearing that the Executive Mayor or the Municipal Manager are required to attend
 - 4.5.3 The Executive Mayor and/or Municipal Manager may direct an appropriate person to attend the Hearing either to assist them, or on their behalf.
- 4.6 Should it be necessary for any other procedure to be followed other than that set out in sub-paragraphs 3.1 to 3.5 above, a prior resolution of Council must be obtained.
- 4.7 The Committee may request the support of both the internal and external auditors (advisory), subject to budgetary restraints when necessary. The Auditor General or his/her representative may be invited to attend a hearing as and when necessary.

- 4.8 Committee hearings are open to the public. However, in-camera Hearings may be held if the Committee is of the view that the matters in question may impact on rights to privacy or any other rights protected by the Constitution.
- 4.9 The Committee may invite persons with relevant experience both internally and externally to attend its meetings in order to advise the Committee in its deliberations. When officials are requested to attend Committee meetings in order to advise the Committee, this must be arranged through the Municipal Manager in writing.
- 4.10 The selection of officials to attend MPAC meetings shall be at the discretion of the Municipal Manager, after considering various factors such as items on the agenda.
- 4.11 The Committee shall be entitled to visit the ADM projects at any stage of their implementation so as to:
- (i) Assess the level of community satisfaction on the implementation of the project.
 - (ii) Assess the impact of the project on the community and establish whether the resources of the Institution are effectively utilised.
 - (iii) Identify any challenges in the implementation of projects and advise council for corrective action.

The following procedure will be followed when MPAC project visits take place.

- a) MPAC develops a report.
- b) MPAC meeting the Executive Mayor and Municipal Manager to appraise them on MPAC findings.
- c) The Mayor and Municipal Manager develop action plans or provide comments to add to MPAC findings.
- d) MPAC report with recommendations is tabled to Council.
- e) Within 30 days, the Mayor and Municipal Manager meet with MPAC to appraise MPAC on actions taken.
- f) Municipal Manager reports to Council on steps taken to address issues raised by MPAC.

In this process the independence of MPAC must be maintained.

- 4.12 Unless it is a matter of urgency, the Committee must liaise with the Municipal Manager in respect of proposed site visits as contemplated under sub-

paragraph 3.11, to ensure that officials and/or service providers are on site to provide project related information to the Committee, as well as to ensure that interruptions to the projects to be visited are minimised.

5. COMPOSITION AND MEMBERSHIP

- 5.1 The MPAC shall comprise of councillors, excluding any councillor serving as an Executive Mayor or Deputy Executive Mayor, Mayor or Deputy Mayor, Speaker, Whip or a member of Mayoral Committee.
- 5.2 As a committee established in terms of Section 79 of the Structures Act, the Committee is authorised by Council to co-opt *advisory* members who are not members of Council, but within the limits determined by Council
- 5.3 MPAC members may not serve in other Committees of Council to minimize possible conflict of interest.
- 5.4 Members ought to represent a wide range of experience and expertise available in Council and represent various political affiliations.
- 5.5 Councillors serving on MPAC shall be appointed for a term as determined by Council.
- 5.6 The Council may dissolve the MPAC at any time by way of a Council resolution.

6. CHAIRING OF MPAC MEETINGS

- 6.1 The Chairperson of the Committee is to be appointed by Council resolution.
- 6.2 The Council may consider making the position of Chairperson of the Committee full-time.
- 6.3 If the chairperson of the committee is unable to attend a particular meeting, the members present will elect an acting chairperson for that meeting.

7. ATTENDANCE OF MEETINGS

- 7.1 The meetings of MPAC shall be included in the annual calendar of Council and will held as determined by Council in its schedule of meetings, but special meetings may be called when necessary to consider urgent matters as mandated by Council.
- 7.2 Agendas for the meetings shall be issued at least seven days prior to a meeting.
- 7.3 Quorum shall be the majority of members in attendance.
- 7.4 The standard rules for the Council shall apply to MPAC.
- 7.5 The meetings of the MPAC should, as far as is possible and practical, be open to the public in accordance with section 160(7) of the Constitution.

8. ADMINISTRATIVE SUPPORT BY COUNCIL

- 8.1 In order for the MPAC to be effective in executing its functions, officials in the Legislative and Executive Support Department will provide support to the Committee to coordinate and undertake research activities, and will also provide secretarial and administrative support as required by the committee work programme.
- 8.2 The Committee's annual budget shall be under the control and management of the Legislative and Executive Support department.
- 8.3 Council must ensure adequate provision of financial and other resources to ensure that the Committee fulfils its mandate.

9. REPORTING

- 9.1 The Committee reports directly to Council through the Speaker of the Municipality and interfaces with the other committees of council through the Speaker, where relevant.
- 9.2 The Committee will report annually to Council on the activities of the Committee, including the number of meetings held in the year, specific investigations undertaken and concluded and key resolutions taken.
- 9.3 Besides the annual MPAC report, the Committee should also report to Council at least quarterly.
- 9.4 The Auditor General in conjunction with Internal Audit may advise the Committee in respect of formulation of reports.

9.5 The Committee may communicate freely with the Executive Mayor and the Municipal Manager.

10. FOLLOW-UP

10.1 The Committee must develop effective follow-up procedures to determine if an action has been taken to implement its recommendations to Council.

10.2 Replies to the recommendations of the Committee that have been adopted by Council, are required from the Executive Mayor and/or Municipal Manager. They should indicate the action taken or to be taken by the Executive/Administration in the implementation of such recommendations. Alternatively, reasons must be advanced as to why the recommendations cannot be implemented.

11. CONFIDENTIALITY

Matters that have not been finalised must be treated as confidential.

ANNEXURE 2A

Comments of the communities made on the 2023/2024 ADM Annual Report

DRAFT ANNUAL REPORT PUBLIC HEARINGS – MLUNGISI HALL, AMAHLATHI DATE: TUESDAY, 10 SEPTEMBER 2024				
Name	Surname	Ward	Question	Response
Zongezile	Gqeba	15	<ul style="list-style-type: none"> DDM – Before the commence of any project, it was requested that ADM should engage with the Local Municipalities as in most instances this does not happen. A concern was raised that the presentation was contrary to the reality of what was happening. 	<ul style="list-style-type: none"> DDM – IGR convenes to discuss all community related issues and project implementation progress. It was reported across the Country that there was a shortage of funding and once funding is depleted, further applications have to be made, that might causes delays in project implementation.
			<ul style="list-style-type: none"> Job Evaluation – a concern was raised that the presentation was speaking of a bloated structure where 7 people are performing duties of 1 person. A solution for resolving the consequences was requested. 	
			<ul style="list-style-type: none"> Landfill Site (next to the river) – The one in Amahlathi is not well managed and people who were working there to assist in cleaning have been let go. A question was raised as to why were the contracts terminated after elections? 	<ul style="list-style-type: none"> Landfill – it was reported that a follow up would be made with environmental services to ascertain where funding was derived from and what the scope of the project was, as ADM could have been an implementing agent on behalf of Environmental Affairs.
Sibulele	Vuso	14	<ul style="list-style-type: none"> On Sewerage pipe replacement project – a question was raised on what were the reasons for the slow progress in the implementation of the project? 	<ul style="list-style-type: none"> .

Ayanda	Mphambano	14	<ul style="list-style-type: none"> Bylaws – (initiation practices) one of the requirements of the circumcision act calls for the establishment of customary male circumcision bylaws yet the presentation indicates no new bylaws have been developed in the year under review. 	
Gugulethu	Siwendu	03/ Kiskammahoek, Gwiligwili	<ul style="list-style-type: none"> Public hearing meetings should be for all community members and not ward committees (representatives). 	
			<ul style="list-style-type: none"> Dontsa Water Reservoir project – in the Tender briefing held. Amahlathi Local Municipality was not part of the project and therefore will be unable to provide responses to community members. 	<ul style="list-style-type: none"> Dontsa – on the Wednesday the 3rd September 2024 a visit was made by the Executive Mayor. It was communicated, that the project was targeted to benefit 12 villages. Project scope is for retrofitting of pipelines and replacement of faulty taps. Once the contractor is appointed, the Executive Mayor will visit the area to introduce the appointed contractor officially. R41m has been allocated for the project.
			<ul style="list-style-type: none"> ADM EM had promised during the IDP roadshows that the Qoboqobo Satellite Office would be provided with equipment to capacitate the office as community members currently have to come to Stutterheim to get their needs attended to. 	<ul style="list-style-type: none">
			<ul style="list-style-type: none"> Water Coordinator – Private vehicle is used by the coordinator as ADM is unable to provide vehicles to attend to issues that occur within the area. The coordinator must utilize private vehicle to transport staff members and attend to problems. ADM requested to strengthen relations with Local Municipalities. 	<ul style="list-style-type: none"> Vehicles – Trip authorities are signed by the senior manager to enable officials to respond to emergency repairs that are needed

Mbane	Mwesi	11/Rhabula,Qoboqobo	<ul style="list-style-type: none"> The 3 Dams in Qoboqobo are full of water yet the area of Rhabula is struggling to gain access to fresh portable water. A reticulation network needs to be done. R12m allocation for a project was promised as far back as 2015, and to date nothing had been forth 	<ul style="list-style-type: none">
Zoleka	Mabeta	07	<ul style="list-style-type: none"> Water provision – There is lack of maintenance of infrastructure as the pipes continuously burst and take months to be fixed by ADM. Water carting is not frequent. 	<ul style="list-style-type: none">
			<ul style="list-style-type: none"> Toilets and temporary structures being constructed. There was lack of verification and the 498 people who were affected have not been direct beneficiaries of the temporary structures. The criteria used with the Intervention was requested. 	<ul style="list-style-type: none"> The issues of the verification of the allocation of the temporary structures will be discussed at the IGR platform. Cllr Ngondzi to have a meeting with the local municipality Mayor at 09h00 on Thursday 12/09/2024 to address the issues of the allocation of temporary structures.
Sphamandla	Bhayi	15	<ul style="list-style-type: none"> Need for ADM to consult with Local Municipalities when launching projects for proper accountability and problem-solving. There is lack of monitoring of projects being implemented hence why ADM shall always have adverse audit findings. 	<ul style="list-style-type: none"> ADM does coordinate all project implementation with the local municipalities. As per the Bato Pele principles, ADM does consult with communities to ensure that projects are implemented in a manner that will benefit communities and ensure that proper work is done.

	Siswana	13	<ul style="list-style-type: none"> • Complement/commend – Kati Kati water carting is being done and there is response when faults are reported. • Water provided currently is dirty and making water undrinkable. 	<ul style="list-style-type: none"> • Water testing will be done as matter of urgency to rectify the issue of the dirty water to ensure that water is safe for human consumption.
Thembikhaya	Wapi	12	<ul style="list-style-type: none"> • On Office accommodation. In the past it was said that ADM would be moving offices from East London (BCM) to Amahlathi to minimise the difficulties for communities to get access to services. A request for update on the move was made. 	<ul style="list-style-type: none"> • It was reported that the ADM Council resolved that the new ADM Offices would be built in Great Kei (Cintsa)

DRAFT ANNUAL REPORT PUBLIC HEARINGS – SPORTS COMPLEX, CENTANI
DATE: TUESDAY, 17 SEPTEMBER 2024

Name	Surname	Ward	Question	Response
Mvuseleli	Tonisi		<ul style="list-style-type: none"> No water in the area. People are still having to get water from untested water sources. Water carting is sperodic in the are and there is no constant supply of water. Mayor should walk around and physically verify the availability of water. 	<ul style="list-style-type: none">
Ntomboxolo	Mendo	07	<ul style="list-style-type: none"> Slide 12 (ward 8 should be ward 7 zazolwana) – Project is reflected as complete. There is no water problem in Zazolwana. Mawusheni Village has never had water since the inception of the project. There has been no project implemented in the area. Sanitation – There have been no sanitation projects done in the area. Project is reflected as complete as per the presentation under 2023/2024 and the project was left unfinished on the ground. Bika Scheme – Tanga A/A there has been a continuous plea for water provision for the area and no action has ever been taken. There current water source is putting the lives of community members at risk. 	<ul style="list-style-type: none">
			<ul style="list-style-type: none"> Taps have been installed prior to the water being ensured that water will be available. There is a issue of non-employment of staff and the current staff has a number of villages to look after. Water provision during funerals is non-existent 	<ul style="list-style-type: none">
Xabiso	Mjamba	23	<ul style="list-style-type: none"> There is no follow up on project implementation. The installed reservoirs are failing to provide water to the villages they should be serving. Poor communication relating to water carting trucks and therefore communities are not having access to water. A clear programme/schedule needs to be developed to ensure that water reaches all community members. Communities are ending up having to purchase water from trucks from funds that they do not have. Lack of planning from ADM and LM has compromised the number of people who should be transported to events. 	<ul style="list-style-type: none">

Nomthunzi	Mtintsilana	10	<ul style="list-style-type: none"> • There are 3 water tanks in ward 10. A please for areas without water is made for the areas to be provided with water. • Water provision for funerals arrives on the day of the funeral which fails to aid the families in need. • Mr. Mtswini has ensured that water is being made available in ward 10. • Sanitation – Due to village growth, new establishments still need to be provided for households. 	•
Nobantu		Town 30	<ul style="list-style-type: none"> • Phase 1-3 – Temp VIP structures are full and are not being serviced. The water is provided once a week and the rest of the week community members are forced to get water from the river which is making communities sick. • Letters received stated that water will have to be rented by community members. Which water is going to be rented? There are also no taps in the area. 	•
Mhlangabezi		30	<ul style="list-style-type: none"> • Presentation font is too small and is difficult to read. • Presentation is similar to the presentation presented last financial year. • EM had promised community members that each household would be provided with water tanks to assist in alleviation of the water crisis while the Tsomo project is still currently under implementation. • ADM does not provide officials with vehicles for them to respond to water issues. 	•
	Mbesi	30	<ul style="list-style-type: none"> • Community members are dissatisfied with the same being presented year after year. • Water from the river is contaminated and thus cannot be consumed. • When water is being carted the drivers are rude to community members. 	
		26	<ul style="list-style-type: none"> • Plea to ADM for the provision of water. • Water tanker that was provided for the village was taken and is being stored in someone's yard. We plea for ADM to intervene so that there can be equal access to water. 	•

Masakhane	Mahipu	24	<ul style="list-style-type: none"> • Plea for water to be connected to households • Sanitation (Pg 12) – There is no satiation project in ward 24 yet the presentation reflects as having a project being completed. • There is a borehole in Teko-Corner that provides water to Centane Town yet the area where the borehole is located does not receive water. 	•
Amanda	Goba		<ul style="list-style-type: none"> • Comment: Thank you ADM for the sanitation project. ADM has been on the ground to count the households for sanitation allocation. • Page 12 – Presentation allocation of R6m allocated to unknown villages as the villages indicated are not in Mnquma. • Ward 11 infrastructure to be considered in the 2024/25 FY 	•
Sibongiseni	Bikwana	23	<ul style="list-style-type: none"> • ADM does not provide water to the ward. There has been no water for numerous years. 2 water tanks have been provided but the tanks are dry as they are not being filled with water. • EM was informed of a borehole in the area and promised community members that the borehole would be refurbished but there has been nothing done to date. • EM had proclaimed that there would be no need to provide death certificates when requesting water provision for funerals, yet people are being turned away and told to bring certificates when requesting water to be provided. 	•
Zoleka	Moyikwa	11	<ul style="list-style-type: none"> • Water was promised to be provided for a funeral but no water was provided to date. • EM was informed of a borehole in the area and promised community members that the borehole would be refurbished but there has been nothing done to date. 	•

Mr P. Billie:

- Lower water tables makes the water in boreholes to be less.
- Vandalism is also a contributing factor to the inability to provide water to communities.
- Attack on security in plants also contribute to inability to provide water.
- People must also apply for indigency status so that they can be discounted in the rates applied.

ClIr F. Phumaphi:

- ADM is currently setting up water forums where all water related issues are discussed.
- Only Mnquma in the district does not have a constituted water forum.

DRAFT ANNUAL REPORT PUBLIC HEARINGS – KALANA COMMUNITY HALL, NGQUSHWA
DATE: THURSDAY, 26 SEPTEMBER 2024

Name	Surname	Ward	Question	Response
Zolisile	Phepheza	Qawukeni	<ul style="list-style-type: none"> • Boreholes – Due to lack of funding, boreholes have been identified as a temporary solution. There is a borehole marked as “drink at own risk”, is it safe to drink such water? • Does ADM have competent Water Engineers? • As we hear reports about construction mafia does ADM jurisdiction have what is called Water mafia? There have been reports of these mafias closing access routes and preventing access to water. • Disaster Management (Emakwayini) – roof of 2 houses were damaged. Can ADM not procure to assist these 2 families by buying roofing material instead of providing temporal shelter. • How many clean Audits had been received in ADM? 	<ul style="list-style-type: none"> • “At own risk” – borehole water needs to be tested from time to time hence the warning. ADM will strengthen efforts of having the water tested at regular intervals as borehole water can easily be tempered with even by members of the community. • “Mafias” – These are unfortunately all over the country as there is now a surge in extortion “protection fee”. Law enforcement has taken a zero-tolerance towards these acts. • Disaster – There is a need for an assessment to be carried out and then all relevant stakeholders be consulted.
Samuel		Kalana	<ul style="list-style-type: none"> • Kalana village has been without water for years yet there are pipe networks in place? • Does ADM have a plan to empty full pit latrines? 	<ul style="list-style-type: none"> •
Phakamile	Mthetheni	03	<ul style="list-style-type: none"> • The village has been without water for more than 15 years (water sample shown during meeting). • Pg 18 – Report reflects 95% completion yet there are not consultants and contractors on site. • Access routes are not accessible due to mostly soil erosion. • Can ADM have programs that are aimed at youth development to get the youth off substance abuse. 	<ul style="list-style-type: none"> •
Mveleli		Qawukeni	<ul style="list-style-type: none"> • Year in year out we are always reporting repeatedly the same issue of non-availability of water yet water is life. • Reservoirs are not being maintained by ADM yet they were assisting in water provision. Reservoirs are also prone to vandalism. • ADM is also not providing water tanks in the area. • Community members are drinking water with livestock. 	<ul style="list-style-type: none"> •

Bonginkosi	Nyathi	Mabhongo	<ul style="list-style-type: none"> • Can ADM work on fixing the existing infrastructure that was installed by the old government. • The blame game between Amatola Water and ADM need to be resolved. • Can the wind mills be explored to assist in water challenges. 	•
Zangisile	Simakade	Khalane	<ul style="list-style-type: none"> • Its been 15 year without water and rely on water carting. • Water carting is very sporadic in the area. People are feeling neglected as if they are not part of the Amathole District. • The new extension in Khalane village that does not have electricity. 	•
Ntombethemba	Lawu	05	<ul style="list-style-type: none"> • Crossroads Village last had water in 2019. This is leading to infrastructure being vandalized. • Water is not being treated due to inaccessible road conditions. • VIP structures are now full. A plea with ADM to assist with honeysucker services. 	•
Nkosana Amanda	Goni	Kalana	<ul style="list-style-type: none"> • Thankful for the presentation – appreciation. • ADM has indeed in the area provided 6 water tanks. Further requests were made for more water tanks as the 6 that were provided are insufficient due to population size and vastness of the area. • Water losses were reported in the Gogoshe area and ADM has never responded to the call. • Urge for ADM to procure sufficient tools of trade (yellow plant) as well as vehicles to enable staff to respond to water issues. • ADM to also provide more water carting services. • There is dissatisfaction of the VIP structures built in 2007/2017 are now falling. • There were 3 windmills in the area can ADM not refurbish the windmills as a temporary means to water provision whilst ADM is still looking for more permanent solutions. 	•
Cllr.	Mthathi	09	<ul style="list-style-type: none"> • Presentation handouts should not be in English, but appreciation for the Executive Mayor in translating his presentation to Xhosa. • Request for planning stages for consideration of boreholes in Ward 10. • Reservoir in Ntloko village was refurbished but due to illegal water connections the water did not reach the majority of the 	<ul style="list-style-type: none"> • Illegal connections – The plight of illegal connections really does hinder the provision of water services to communities. There also needs to be study done on households with illegal connections to have those households paying for basic access to water availability.

			<p>community. What plans does ADM have to address the issue of the illegal water connections (water imbizo).</p> <ul style="list-style-type: none"> • Ngqushwa Satellite Office – Plea for ADM officials to frequent visits to villages to address water issues. • Upper Mgwalana sanitation project need to make follow up on the status of the project. 	
Nomfundo	Tyumzi	Ward Cllr. 04	<ul style="list-style-type: none"> • In Phondo Village, it was reported in 2019 roadshows that the area has been without water for more than 10 years. • Can wind mills be revived to assist with water challenges. • There was a meeting with Amatola Water, however when there was follow-up on matters that were discussed and agreed upon, there was no one take responsibility. Challenges with the Amatola Water needed to be addressed as a matter of urgency. • There is lack of accountability amongst officials as promises made are not being honoured. 	•
Phumza	Nodala	Ward Cllr. 02	<ul style="list-style-type: none"> • Ward Councillors are being threatened due to lack of water. 12 Villages under Ward 2 do not have access to water. • Water carting coordination is very poor as at times months lapse without water being provided. • VIP toilets were installed in 2007 and were now full. • The infrastructure already in existence could utilised to augment water provision. 	•

Responses

- The issues raised will be attended to as the Municipal Manager will ensure that the officials responsible perform their duties.
- Amatola Water is not coping with the provision of water and one of the resolutions taken is to take over some of the projects that they have not been able to complete.
- We have taken note of the plea to have the windmills refurbished.
- On the issue of filled pit-latrines, the Institution was in the process of discovering a chemical which would first be piloted to 1 or 2 villages.
- It is promised that all issues raised will indeed be followed up and reports to communities will be provided.

DRAFT ANNUAL REPORT PUBLIC HEARINGS – MZWINI COMMUNITY HALL, GREAT KEI
DATE: THURSDAY, 10 OCTOBER 2024

Name	Surname	Ward	Question	Response
	Komani	5 (kei month)	<ul style="list-style-type: none"> Kei Bridge Project WTW – Contractor is still on site yet budget allocated for the project is depleted. How is the contractor still on site? 	<ul style="list-style-type: none"> Contractor was appointed delay was caused by landowners fighting servitude issues. R6.3m was utilized but due to the delay, project allocation was moved to accommodate additional works in the interim to provide extra tanks for water storage while refurbishment works are undertaken.
Xoliswa	Nkonyeni	Sotho	<ul style="list-style-type: none"> Appreciation for the presentation. The presentation of the project is in English and the translation by the executive mayor was able to translate as she was What is the financial position of the municipality? The report is silent on the matter. Is the municipality not under financial administration? 	<ul style="list-style-type: none"> Going forward ADM will try to ensure that the presentation and handouts are provided in both IsiXhosa and English.
Mkhuseli	Makinana		<ul style="list-style-type: none"> This is the first time we have seen the councillor of Mzwini. We appreciate ADM for bringing the councillor to us. Why was this meeting communicated so late and as a result, most of the community members are not present. We have reported water issues at ADM Offices (Chiselhurst) and to date no resolution/intervention was ever provided. 	<ul style="list-style-type: none">
	Blaai	Mzwini	<ul style="list-style-type: none"> Ward councillor has failed to communicate with community members on the visit by ADM today. There is no water availability in the area and water carted is not obtained from reliable sources as such there have been reports of community members falling ill. 	<ul style="list-style-type: none">
	Madikane		<ul style="list-style-type: none"> When will Mzwini community be provided with its own water sources? Why is ADM not completing the borehole project that was commissioned? 	<ul style="list-style-type: none">
Noncedo	Ngange	7	<ul style="list-style-type: none"> It has been a number of years that the Kei River WTW project was initiated and to date there is still no water provided. Water carting initiatives bears no fruits as long periods pass and communities are still without water. 	<ul style="list-style-type: none">

			<ul style="list-style-type: none"> • ADM is failing to also provide honeysucker services to service communities. • Why is ADM not employing security services to prevent damages to infrastructure? 	
Nomangesi	Sleyi	10	<ul style="list-style-type: none"> • A reservoir was constructed in 2011 and has never supplied water to the community. Why is this? • Housing project started in 2019 is still at a standstill. • ADM had promised that the community members who were allocated land in a high water table area would be reallocated and have houses constructed for them. This has still not happened. Why? 	•
Cingiswa	Jack	6	<ul style="list-style-type: none"> • The presentation lacks detail. • Financial statements are silent and we do not know whether the municipality is operating on a surplus/deficit. There is also no mention on the current expenditure percentage on the reported projects. • Water and sanitation coordinator: Can ADM not develop a schedule for water carting so that communities can be equally be provided with water as per the schedule. • The hospital goes without water for extended periods which is very dangerous for health. • A plea for youth initiatives to be funded and find expression in the district. • Can the signing of letters of land owners for access to use the servitude be expedited to that project can be completed? 	•
			<ul style="list-style-type: none"> • Request for the dam at Kei Mouth be refurbished. • Can shelter be provided for the hawkers that are situated near the beachfront? • Can Great Kei look into the provision of free WIFI for children? 	<ul style="list-style-type: none"> • WIFI provision is noted and will be cascaded to the local municipality to have services provided at libraries etc..
Phumla	Mkhontwana	1	<ul style="list-style-type: none"> • Request (Nqushunqushu) for additional provision of water tanks as the capacity of the current tanks cannot service the entire community. 	•

Responses

- Aspire Boreholes (Mzwini, Khayelitsha) delay is due to funding restrictions so that they can be equipped.
- Water Carting – 2 trucks are from ADM and 2 are hired. Hired trucks are only available for 15 days within a month and water carting schedules are shared withing WhatsApp groups with water coordinators.

DRAFT ANNUAL REPORT PUBLIC HEARINGS – ELLIOTDALE TRC HALL, MBHASHSE
DATE: FRIDAY, 11 OCTOBER 2024

Name	Surname	Ward	Question	Response
Mzukisi	Sgidi	8	<ul style="list-style-type: none"> The ward has been without water for more than 10 years yet the bulk infrastructure has been made and provides no water. 	•
Siyabulela	Menziwa	8	<ul style="list-style-type: none"> Singeni village does not have water yet there are villages that have access to water. ADM officials (Rita and Zikhona) are doing the best that they can to assist in water provision and are being let down by the institution. Can ADM not identify a water source that will alleviate the problem (borehole)? 	•
	Mlondleni	Gatyana (29)	<ul style="list-style-type: none"> Pg 8 – Shixini WS Scheme R38m budget and expenditure to date is R37m and completion is at 90% yet there are still villages who do not have access to water. Is there an additional budget to appoint another contractor? 	•
		26	<ul style="list-style-type: none"> There is water available in some villages and other villages are without water. When will the other villages get water? 	•
Thembelani		26	<ul style="list-style-type: none"> Shinirha has a dam yet the taps installed by ADM do not have water and are being vandalised. No explanation has been provided as to why there is no water. Municipality fails to provide water for funerals. Water carting trucks are getting water from Shinirha yet the village is not provided with water. 	•
Nomfuneko	Mbhoxo	16	<ul style="list-style-type: none"> Appreciates the taps provided by ADM and have access to water. ADM has failed to provide VIP structures that are compatible to be used by persons who are handicapped. 	•
Sizwe	Ntsezo	32	<ul style="list-style-type: none"> There is no access to water for some households in Sundwana Village.. Can ADM please provide water to these villages. Ntabozuko FET and surrounding villages to also have water provided too. 	•
Lindiwe	Bhungeni	16	<ul style="list-style-type: none"> In full support of the projects presented, they have indeed been done. Complaint of a contractor of a VIP project, the contractor failed to pay workers. One structure was reported of being of inferior quality. Still awaiting feedback. 	•

Gelulile		26	<ul style="list-style-type: none"> • There is water in Ngeza Village and 2 villages are without water. 	•
Melidinga	Plangeni	26	<ul style="list-style-type: none"> • VIP structures have been installed but there were promises made that a honeysucker would be made available but has never arrived to empty the VIP structures. 	•
Patric	Skheyi	16	<ul style="list-style-type: none"> • Appreciates work done by ADM but ADM is failing to maintain infrastructure. • Water is provided in an inconsistent manner. • Staff when reporting unavailability of water become arrogant and are not always willing to assist. 	•
Nkosi Hlabunzima	Sidima		<ul style="list-style-type: none"> • Appreciation of reporting back and visibility to communities by the leadership. • 	•
Liniwe	Diniza	26	<ul style="list-style-type: none"> • Debani Village has no access to water yet the water source is in the village. • Requests for water carting fall on deaf ears. • Whem will taps be installed in the village? • Community members are unwilling to work on projects due to previous non-payment. 	•
Nonkululeko	Vice		<ul style="list-style-type: none"> • Mamlambo installed taps and water has only flowed for 3 weeks in 2013. Since then there has been no water. • When requesting water carting the response given at times is that there are no trucks available. 	•
Phinda	Mboniswa	11	<ul style="list-style-type: none"> • There is no water in the ward (Nkanga). • Request for ADM to provide water tanks at central locations so that community members are able to have access to drinking water. 	•
Nelisa	Boqweni	30	<ul style="list-style-type: none"> • Bende WS Scheme – Concern of the expenditure to date and yet there has been no work done in ward 30. What will be covered by the remaining million rand? 	•
		11	<ul style="list-style-type: none"> • Villages have been without water for the past 8 years (Upper Dadamba). 	•
		31	<ul style="list-style-type: none"> • Appreciation for water carting for funerals as the response is very quick (ward 31). • Appreciation for the response by ADM at a time during of disaster wherein ADM responded quickly to the call and provided relief materials. 	•

Standford	Lumkile	11	<ul style="list-style-type: none"> • 3 boreholes were installed and handed over to O&M. The boreholes have not been maintained and are no longer producing water. • VIP project is currently underway – Appreciation 	•
Madingane		20	<ul style="list-style-type: none"> • VIP project is underway and the previously completed ones are not being serviced by a honeysucker. • Local labourers are not being paid for work done on projects (VIP). • Water project done has left holes uncovered and children and livestock fall into the holes which is a serious health hazard. 	•
Phakama	Nana	15	<ul style="list-style-type: none"> • There are VIP structures in ward15 and some of them have collapsed. The extension of the village has left some households without VIP structures. Can these additional households be provided with VIP structures. 	•
Bulelwa	Mtshokotso	15	<ul style="list-style-type: none"> • There is no water in Sarhili and Ngqakayi villages. 	•
Sibongile	Thuba	15	<ul style="list-style-type: none"> • Follow up on the fencing that was supposed to be done on the Shinirha Dam. 	•

**DRAFT ANNUAL REPORT PUBLIC HEARINGS – BEDFORD COMMUNITY HALL, RAYMOND MHLABA
DATE: TUESDAY, 15 OCTOBER 2024**

Name	Surname	Ward	Question	Response
Sibenzile			<ul style="list-style-type: none"> • Grateful for the reservoirs that were made by ADM. Thank you for bringing back dignity to the community. 	<ul style="list-style-type: none"> •
	Ngcobo	15	<ul style="list-style-type: none"> • Project in ward 18 from Alice to Sheshegu should have commenced (Victoria Water Supply) there has been no update on the expected implementation of the project. 	<ul style="list-style-type: none"> •
Khayaletu	Williams	20	<ul style="list-style-type: none"> • Why are Bedford community members not in the hall? There was no communication of the AR Roadshows. 	<ul style="list-style-type: none"> •
Lwandiso		09	<ul style="list-style-type: none"> • Appreciation of water availability. • There is an area (goosehoek) that has been without water for 3 years. • There are boreholes that need to be refurbished in ward 9. These are vandalised due to non availability of security personnel to guard the infrastructure. • There is a shortage of operators . 	<ul style="list-style-type: none"> •
		08	<ul style="list-style-type: none"> • There is a retro fitment project implemented (sewer) that was not completed and ADM promised to fix a leaking drain that has been leaking for numerous years. • Registration for VIP toilets was done but since then there has been no further movement/mentioned on the projects. • There is no water that is available at drayini. 	<ul style="list-style-type: none"> •
			<ul style="list-style-type: none"> • Thankful for water that is being provided in Bedford. • Request for floodlight/high must to be provided as it is dark. 	<ul style="list-style-type: none"> •
Zukiswa		12	<ul style="list-style-type: none"> • Reservoir in ward 12 cannot accommodate the village. Request for bigger reservoir to be constructed. 	<ul style="list-style-type: none"> •

		9	<ul style="list-style-type: none"> • Bulfour Phase 4 has been without water for a number of years. Requests were made and water is now available – Thank you. • ADM has also provided water tanks to the area and now due to drought the tanks have run dry. Request for water carting to be done in the area (Katburg). 	•
Phakamile	Nohanga	6	<ul style="list-style-type: none"> • Promises of a water project for the area was made as engineering services came to introduce the project. What happened to the project as commencement was supposed to be in March 2024 but to date there has been no movement on the project. 	•

Responses

- Ward 20 project is to ensure that the Bofolo is supplied with water. The project commenced with bulk water upgrading which has now been completed.
- West Victoria – project funding was approved, however the project is still currently at design phase. Since the completion of the design phase, ADM is currently advertising now for the appointment of a contractor. There have been delays.
- Ward 9 – Boreholes were drilled, operations and maintenance will need to perform inspections to assess where the water blockages are.
- Bucket eradication phase 6 (2020) – Project was done and low flush system was instalment. Further designs are being developed in order to connect the low-flush system to the treatment works. The WWTW will also need to be upgraded to cope with the higher capacity.
- Fat trap – Process underway to get businesses to be compliant with regulations to avoid the dumping of fat/waste into the sewer system.